

SCIENCE CENTER BUILDING OPERATIONS

ESTIMATED CUSTODIAL SERVICE CHARGES

Custodial charges may vary based on the following factors: length of event, attendance; food and beverage events; furniture set-up needs; trash removal, recyclables, and composting; room and space clean-up after the event; the stocking supplies and cleaning of restrooms. The hourly rate for custodians changes each fiscal year. The rate charged will be the rate at the time of the event.

1 Custodian, Regular Rate = \$195.20 (48.80/hr)

1 Custodian, Overtime Rate = \$214.72 (53.68/hr)

(Note: in most instances, the overtime rate will apply since event hours are in addition to the custodian's regular full-time hours).

EVENT SIZE	FAS EVENT	HARVARD NON-FAS or NON-HARVARD EVENT
EVENT within SC Dept. space (with food or no food)	No charge	N/A
EVENT with food on tables in Courtyard	No charge	4 hours (minimum) = \$214.72
EVENT for 1-74 people, no food	No charge	4 hours (minimum) = \$214.72
EVENT for 1-74 people, with food in Arcade	Weekdays: No charge Weekends and holidays: 4 hours (minimum) = \$214.72	4 hours (minimum) = \$214.72
EVENT for 75-250 people, no food, 1-1.5 hr. event	No charge	4 hours (minimum) = \$214.72
EVENT for 75-250 people, no food, 2hrs or more event	Weekdays: No charge; Weekends and holidays: 4 hours (minimum) = \$214.72	4 hours (minimum) = \$214.72
EVENT for 75-250 people, with food in Arcade	4 hours (minimum) = \$214.72	4 hours (minimum) = \$214.72
EVENT, events in Café, with food	4 hours (minimum) = \$214.72	4 hours (minimum) = \$214.72
EVENT for 251-500 people, no food	<ul style="list-style-type: none"> • Weekdays: up to 2 hour event: No charge • 2+ hour event: 4 hours (minimum) = \$214.72 • Weekends: 4 hours (minimum) = \$214.72 	4 hours minimum (2 custodians): \$429.54
EVENT for 251-500 people, with food in Arcade	\$382.40/ 4 hours minimum (2 custodians)	4 hours minimum (2 custodians): \$429.54
EVENT for 500+ people, no food	4 hours minimum (2 custodians): \$429.54	4 hours minimum (2 custodians): \$429.54
EVENT for 500+ people, with food	4 hours minimum (2 custodians): \$429.54	4 hours minimum (2 custodians): \$429.54
EVENT for 650+	Custodial rate to be determined based on event type/needs.	Custodial rate to be determined based on event type/needs.

Restroom Attendants for Plaza events: 1-75 people: 4 hours (minimum) = \$214.72
 75+ people: 4 hours minimum (2 custodians): \$429.54
 500+ people: Custodial rate to be determined based on size of event.
 Cabot Library puzzle Tables: 4 hours (minimum) = \$214.72