

Science Center Building Operations

2017-2018 Room Rental Payment and Prices

- **FAS:** There is no charge for an FAS department, instructor, administrator or Harvard student group to reserve space at the Science Center.
- **Harvard, non-FAS:** The Harvard rate applied only to departments of Harvard University and organizations chartered by Harvard University. A 33-digit billing code must be submitted to Building Operations at sc_sched@fas.harvard.edu prior to the event. Payment will be processed after the event.
- **Non-Harvard:** All non-Harvard room and space requests must be submitted to the Campus Service Events Office at events@harvard.edu.

ROOM	# SEATS	ROOM OR SPACE STYLE	HARVARD Non-FAS HALF-DAY RATE
A	150	Fixed chair lecture hall	\$300.00
B	500	Fixed chair lecture hall	\$1000.00
C	350	Fixed chair lecture hall	\$700.00
D	250	Fixed chair lecture hall	\$500.00
E	132	Fixed chair lecture hall	\$260.00
Arcade		Large open hallway	\$300.00
East Arcade		Large open hallway	\$300.00
West Arcade		Large open hallway	\$300.00
Basement Lobby		Lobby	\$300.00
B-10	50	25 Tables and 50 chairs	\$300.00
104	20	10 Tables and 20 chairs	\$150.00
105	20	10 Tables and 20 chairs	\$150.00
109	20	10 Tables and 20 chairs	\$160.00
110	36	18 Tables and 36 chairs	\$300.00
111	12	6 Tables and 12 chairs	\$150.00
112	20	10 Tables and 20 chairs	\$200.00
113	18	9 Tables and 18 chairs	\$150.00
116	18	9 Tables and 18 chairs	\$150.00
216	24	12 Tables and 24 chairs	\$160.00
221	34	Moveable chair desks with tablet arms	\$200.00
222	35	Moveable chair desks with tablet arms	\$200.00
304	24	Moveable chair desks with tablet arms	\$150.00
309	59	Moveable chair desks with tablet arms	\$360.00
309a	55	Moveable chair desks with tablet arms	\$300.00

The prices listed above are half-day rates for a period of five hours or fewer. For a reservation longer than five hours, a full-day rate is applied; the cost is double the price listed. Additional charges may apply for custodial services, media, catering, facility support, or security. Rates are subject to change.